

Sanjivani College of Engineering (An Autonomous Institute) Affiliated to Savitribai Phule Pune University, Accredited 'A' Grade by NAAC, Approved by AICTE, Accredited by NBA

Constitution of the Student Grievance Redressal Committee

#### 1. Name:

The committee shall be known as the "Student Grievance Committee" of Sanjivani College of Engineering, hereinafter referred to as the "SGC"

#### 2. Objectives:

The primary objectives of the Committee are:

- To address and redress grievances of students related to academic, administrative, and personal matters.
- To ensure a fair and impartial resolution of grievances in accordance with UGC and AICTE guidelines.

#### 3. Composition:

- a. The Committee shall consist of the following members:
  - i. Chairperson: Director, Sanjivani College of Engineering
  - ii. Coordinator: Dean of Student Affairs
  - iii. Member Secretary: Registrar
  - iv. Faculty Representatives: Three members nominated by the Academic Council
  - v. Student Representatives: Two students nominated by the Student Council

#### 4. Tenure:

a. Members of the Committee shall serve a term of three years, with the option for reappointment.

#### 5. Meetings:

a. The Committee shall meet at least once in a semester during the academic year and as necessary during emergencies. The quorum for meetings shall be two-thirds of the total strength.





Sanjivani College of Engineering (An Autonomous Institute) Affiliated to Savitribai Phule Pune University, Accredited 'A' Grade by NAAC, Approved by AICTE, Accredited by NBA

#### 6. Functions and Responsibilities:

The Committee shall have the following functions and responsibilities:

- a. Receive and address written grievances submitted by students.
- b. Conduct impartial investigations into grievances, ensuring confidentiality.
- c. Facilitate mediation between the parties involved, where applicable.
- d. Make recommendations for the resolution of grievances to the appropriate authorities.
- e. Maintain records of grievances received, actions taken, and resolutions achieved.
- f. Submit an annual report to the Governing Body highlighting the trends, issues, and resolutions of grievances.

#### 7. Appeal Mechanism:

In cases where a student is dissatisfied with the decision of the Committee, an appeal may be filed to the Ombudsman. The decision of the Ombudsman shall be final.

#### 8. Confidentiality:

All proceedings of the Committee, including the identities of the parties involved, shall be kept confidential to the extent permitted by law.

#### 9. Training:

Committee members shall undergo training on grievance redressal processes, conflict resolution, and relevant legal and ethical considerations.

#### 10. Amendments:

This constitution may be amended with the approval of a two-thirds majority of the Committee members.

#### 11. Ratification:

This constitution is ratified on 17/09/2021 and is effective immediately.



Director/ Ex-Officio

## Sanjivani Rural Education Society's Sanjivani College of Engineering Kopargaon

Date:

### Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering kopargaon will be held on 22/07/2023 at 4:30 pm at Director chamber.

Dire SCOE,Kopargaon

Copy to- All Committee members, Registrar





Sanjivani Rural Education Society's

# Sanjivani College of Engineering, Kopargaon

(An Autonomous Institute Affiliated to Savitribal Phulo Puno University, Puno)

At. Sahajanandnagar, Post. Shingnapur - 423 603, Tal. Kopargaon, Dist. Ahmednagar (MS), India

Approved by AICTE, Accredited by NAAC with 'A' Grade, ISO 9001 : 2015 Certified No. FMS, 45/B-II/RC(BB)/93/14136 Dt. 17-1-1994

Phone : +91 9130191301, 8975800800 Website: www.sanjivanicoe.org.in e-mail: principalcoe@sanjivani.org.in

### NOTIFICATION

College Student Grievance Committee 2023-24 consisting of the following members is formed, to look after the student's grievance issues and investigate as and when required in the institute.

	Name of the members	Category	Designation
Sr.No.		Director	Chairperson
01	Dr. A.G. Thakur		Coordinator
02	Dr. M. V. Kulkarni	Student Activity Council	
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member
0.2.00		Faculty, Structural Engg.	Member
04	Prof. Ms. H.N. Wagh	Mechanical Engineering	Member
05	Dr. P. M. Patare		Student Member
06	Miss Aishwarya Bhaskar	Ladies Representative	
07	Miss Bhakati Imale	Ladies Representative	Student member
	Mr. Kartik Kale	Boys Representative	Student Member
08		Registrar (Non Teaching)	Member Secretary
09	Shri Y.A. Pawar	Registrat (Non reaching)	1

Sanjivani College of Engineering Kopargaon

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### Attendance Sheet

## Student Grievance Redressal Committee (SGRC)

Date and Time: 29/03/2024, 4:30 pm Location: Director's Office Chairperson: Dr. A, G. Thakur, Director Member Secretary: Shri. Y. A. Pawar

-

Sr.No.	Name of the members	Category	Designation	Sign
01	Dr. A.G. Thakur	Director	Chairperson	Shul
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator	A
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member	Man -
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member	Hord
05	Dr. P. M. Patare	Mechanical Engineering	Member	Danua
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member	And
07 ×	Miss Bhakati Imale	Ladies Representative	Student member	(Dames
08	Mr. Kartik Kale	Boys Representative	Student Member	Kour En
× 09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary	Å



Director Sanjivani College of Engineering Kopargaon

### **Attendance Sheet**

## Student Grievance Redressal Committee (SGRC)

Date and Time: 22/07/2023, 4:30 pm Location: Director's Office Chairperson: Dr. A. G. Thakur, Director Member Secretary: Shri. Y. A. Pawar

Sr.No.	Name of the members	Category	Designation	Sign
01	Dr. A.G. Thakur	Director	Chairperson	All
02	Dr. M. V. Kulkarni	Student Activity Council	Coordinator	A.
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member	Mult.
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member	Stand
05	Dr. P. M. Patare	Mechanical Engineering	Member	funn
~ 06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member	Aire
χ 07	Miss Bhakati Imale	Ladies Representative	Student member (	Dun
$\times^{08}$	Mr. Kartik Kale	Boys Representative	Student Member	Kinten
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary	R



Director Sanjivani College of Engineering Kopargaon Minutes of Meeting - Student Grievance Redressal Committee (SGRC) Date and Time: 29/03/2024, 4:30 pm Location: Director's Office Chairperson: Dr. A. G. Thakur, Director Member Secretary: Shri. Y. A. Pawar

#### Agenda:

1. Reading of the minutes of the previous meeting.

2. Discussion on students complaints

-

#### Minutes:

The meeting of the Student Grievance Redressal Committee (SGRC) was convened on **29/03/2024**, at 4:30 pm in the Director's Office, with Dr. A. G. Thakur presiding as the Chairperson and Shri. Y. A. Pawar serving as the Member Secretary.

#### 1. Reading of Previous Minutes:

The minutes of the previous meeting were read by the Member Secretary, Shri. Y. A. Pawar, and were duly approved by the members.

#### 3. Discussion on students complaints.

The Chairperson, Dr. A. G. Thakur, welcomed all members to the meeting and introduced the agenda. Discussion held on complaints raised by students.

All above points has been approved by the committee members.

Shri. Y. A. Pawar, as the Member Secretary, will be responsible for overseeing the implementation of these actions.



### Presence of Members:

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	
02	Dr. M. V. Kulkarni	Student Activity Council	Chairperson Coordinator
03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member
04	Prof. Ms. H.N. Wagh	Faculty, Structural Engg.	Member
05	Dr. P. M, Patare	Mechanical Engineering	Member
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member
07	Miss Bhakati Imale	Ladies Representative	Student member
08	Mr. Kartik Kale	Boys Representative	Student Member
09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary

The following members were present for the meeting:

### Next Meeting:

The date and time for the next meeting will be communicated to all members in due course. These minutes were recorded by Shri. Y. A. Pawar, Member Secretary, and arc subject to approval in the next SGRC meeting.

Shri Y. A. Pawar Member Secretary

Dr. M. V. Kulkarni Coordinator



Dr. A. . Thakur Chairman

#### Minutes of Meeting - Student Grievance Redressal Committee (SGRC)

Date and Time: 22/07/2023, 4:30 pm Location: Director's Office Chairperson: Dr. A. G. Thakur, Director Member Secretary: Shri. Y. A. Pawar

#### Agenda:

4. Reading of the minutes of the previous meeting.

5. Reformsfor the Student Grievance Committee.

#### Minutes:

The meeting of the Student Grievance Redressal Committee (SGRC) was convened on 22/07/2023, at 4:30 pm in the Director's Office, with Dr. A. G. Thakur presiding as the Chairperson and Shri. Y. A. Pawar serving as the Member Secretary.

#### 2. Reading of Previous Minutes:

The minutes of the previous meeting were read by the Member Secretary, Shri. Y. A. Pawar, and were duly approved by the members.

### 3. Reforms for the Student Grievance Committee.

The Chairperson, Dr. A. G. Thakur, welcomed all members to the meeting and introduced the agenda. He highlighted the need for the reformation of the Student Grievance Committee to enhance its efficiency in addressing grievances from various stakeholders within the institution.

Dr. Thakur proposed the following reforms:

- Regular Training Sessions: Members of the SGRC, will undergo regular training sessions to stay updated on grievance resolution protocols and best practices.
- Enhanced Communication Channels: Improve communication channels for submitting grievances, ensuring confidentiality and swift action.

The proposed reforms were discussed and unanimously approved by the committee members.



Shri. Y. A. Pawar, as the Member Secretary, will be responsible for overseeing the implementation of these reforms.

Presence of Members:

The following members were present for the meeting:

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01	Dr. A.G. Thakur	Director	Chairperson
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03	Dr. Mrs. M. A. Jawale	HOD, IT (Ladies Staff)	Incharge Member
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09	Shri Y.A. Pawar	Registrar (Non Teaching)	Member Secretary

Next Meeting:

The date and time for the next meeting will be communicated to all members in due course. These minutes were recorded by Shri. Y. A. Pawar, Member Secretary, and are subject to approval in the next SGRC meeting.

Shri Y.A. Pawar Member Secretary

Dr. M. V. Kulkarni

Coordinator



Dr. A.G. Thakur

Chairman

## Action Taken Report

### Minutes of Meeting – 29/03/2024

Following the Student Grievance Redressal Committee (SGRC) meeting held on 29th March 2024, the following actions were undertaken:

### **Complaint Regarding Mess:**

Action: The complaint raised by FY girls regarding the Mess was forwarded to higher authorities for necessary action.

Implementation: The higher authorities reviewed the complaint and initiated steps to address the concerns raised by the students.

### **Provision of Reading Hall:**

Action: A reading hall was provided for hostel students, equipped with necessary facilities.

Implementation: The reading hall was set up promptly and is now accessible to students, providing them with a conducive environment for study.



## Action Taken Report

### Minutes of Meeting - 22/07/2023

Based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 22nd July 2023, the following actions were taken:

### **Regular Training Sessions:**

Action: Regular training sessions were organized for the members of the SGRC to ensure they are updated on grievance resolution protocols and best practices.

Implementation: The training sessions commenced in the subsequent months, with a focus on enhancing the committee's efficiency in addressing grievances.

#### **Enhanced Communication Channels:**

Action: The communication channels for submitting grievances were improved to ensure confidentiality and swift action.

Implementation: New protocols were established, and an anonymous grievance submission system was introduced to encourage students to report their concerns without hesitation.





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  - iv. Faculty Representatives: Three members nominated by the Academic Council
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a. Members of the Committee shall serve a term of three years, with the option for reappointment.

#### 5. Meetings:

a. The Committee shall meet at least once in a semester during the academic year and as necessary during emergencies. The quorum for meetings shall be two-thirds of the total strength.





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Committee members shall undergo training on grievance redressal processes, conflict resolution, and relevant legal and ethical considerations.

#### 10. Amendments:

This constitution may be amended with the approval of a two-thirds majority of the Committee members.

#### 11. Ratification:

This constitution is ratified on 17/09/2021 and is effective immediately.



Director/ Ex-Officio

Sanjivani Rural Education Society's

Sanjivani College of Engineering, Kopargaon

(An Autonomous Institute Affiliated to Savitribal Phule Pune University, Pune)

At. Sahajanandnagar, Post. Shingnapur - 423 603, Tal. Kopargaon, Dist. Ahmednagar (MS), India

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Phone : +91 9130191301, 8975800800 Website: www.sanjivanicoe.org.in e-mail: principalcoe@sanjivani.org.in

SCOE/ESTT/2022/

10<sup>th</sup> July, 2022

Affiliation ID No. PU/AN/Engg. 026/(1983)

### Office Order

A committee of the following members is formed as Student Grievance Committee for the academic year 2022-23, to maintain good discipline in our institute.

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairman
02	Dr. P. M. Patare	Mechanical Engineering	Member
03	Dr. B.R. Shinde	FE Coordinator	Member
04	Dr. M.V. Kulkarni	SAC	Coordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Miss Aishwarya Bhaskar	Ladies Representative	Student Member
07	Mr. Kartik Kale	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

Committee member should report to the undersigned time to time.



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#### Sanjivani Rural Education Society's Sanjivani College of Engineering Kopargaon

SCOE/ESTT/2023/

#### Date / /2023

#### Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering Kopargaon will be held on January 14, 2023 at 11.00 a.m. to discuss about the students problems and other issues.

SCOE, KOPARGAON

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Registrar

Students Grivence Redressap Committee. Meeting Date. 14/01/2023 sign. 4 E SriNo Name Designation Chairman Dr. A.G. Thaters 1. Dr. M.V. Nagarhalli and 2. Member ARundi Dr. B.R. Shinde 5 3. Member youty : 1 Dr. C.L. Jejurkar 4. coordinator 6 hich Dr. M.A. Jawale 5. Member 3 Bharti yadav. -Bym 6: LR Yosh Adir 7. BR . Shri. Y. A. Pawar 不 Member Seereland g. Kopargaon ge of Er

#### Students Grievance Redressal Committee

Minutes of Meeting (2022-23)

#### 14/01/2023

The meeting of Students Grievance Redressal Committee was held today in the office of Director under the Chairmanship of Dr, A. G. Thakur and with coordination of Dr. C. L. Jejurkar. The following members were present for the meeting.

Sr. No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	Director	Chairman
02	Dr. M.V. Nagarhalli	Mechanical Engineering	Member *
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC	Co-ordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Mrs. Bhakti Yaday	Ladies Representative	Student Member
07	Mr. Yash Adik	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

Points Discussed in Meeting:

- Minutes of earlier meeting were read by Dr. C.L. Jejurkar and approved by Chairman. Dr. A. G. Thakur.
- 2. Dr. C. L. Jejurkar read the objectives and functioning or the committee and asked members to suggest any changes related in the same.
- 3. In discussion all members agreed upon the current objective & and functioning of the committee and suggested to continue with the same.
- 4. Shri Y. A. Pawar informed about the grievances recorded by the students in current academic year.
- 5. Dr. C. L. Jejurkar told about the actions taken on the grievances.
- Shri. Y. A. Pawar gave vote of thanks and declared meeting is over as no any other issue was pending.

Shri Y

Member

Dr. C. L. Jejurkar Coordinator

Bural Edd Koparge

Dr. A. G

Chairman

Sanjivani Rural Education Society's Sanjivani College of Engineering Kopargaon

SCOLESTE/2022/

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Date 20/ 7/2022

### Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering Kopargaon will be held on July 23, 2022 at 11.00 a.m. to discuss about the students problems and other issues.

SCOE, KOPARGAON

Copy to Committee members



	Stu	Idents Grivence Re Meeting Date:	- 23/07/20	22
-		meang ser.		
	Sr.No.	Name	Designation	Sign
	1.	Dr. A.G. Thakelo	Director	alo
			Chairman	FM
	<u>\$</u> ,	Dr. M.V. Nagazhabli	Member	france
*	<u> </u>	Dr. B.R. Shinde	Member	Blui
	4.	Dr. C.L. Jejurkar	Coordinator	Julio
	5.	Dr. M.A. Jawale	Member	(a) level
•	6.	Bhakti Yadav	Ladies Representation	By
		Mash Adir	Boy's Representative	- FR
	8	Shri. Y.A. pawar	Member Secretar	
		Rural Education		
		(Serviparsaon)		
		Cullegerol		

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Minutes of Meeting - Student Grievance Redressal Committee (SGRC)

Date and Time: 23/07/2022, 4:30 pm

Location: Director's Office

Chairperson: Dr. A. G. Thakur, Director

Member Secretary: Shri. Y. A. Pawar

#### Agenda:

- 1. Reading of the minutes of the previous meeting.
- 2. Discussion on key points related to the Student Grievance Redressal Committee (SGRC).
- Decision on uploading the SGRC policy and procedure on the college website.
- 4. Handling of grievances received from students.
- 5. Planning awareness programs for students about voters rights.

#### Minutes:

#### 1. Reading of Previous Minutes:

Shri, Y. A. Pawar, the Member Secretary, read the minutes of the earlier meeting, and they were approved by the committee.

#### 2. Uploading SGRC Policy:

It was unanimously decided to upload the Student Grievance Redressal Committee (SGRC) policy and procedure on the college website. The responsible party will ensure the information is regularly updated.

#### 3. Handling Grievances:

The committee decided to promptly address and take cognizance of grievances received from students in the future. A systematic process for grievance redressal will be established and communicated to all stakeholders.

#### 4. Awareness Programs for Students:

The committee resolved to organize awareness programs for students, focusing on educating them about their rights as voters. The concerned department will coordinate the sessions.



Presence of Members:

The following members were present for the meeting:

Sr.No.	Name of the members	Category	
01	Dr. A.G. Thakur	Director	Designation
02	Dr. M.V. Nagarhalli	Mechanical Engineering	Chairman
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC	Member
05	Dr. M. A. Jawale	Ladies Staff	Co-ordinator
06	Mrs. Bhakti Yadav	Ladies Representative	Member Student Member
07	Mr. Yash Adik	Boys Representative	Student Member
08	Shri Y.A. Pawar	Registrar	Member Secretary

Next Meeting:

The date and time for the next meeting will be communicated to all members well in advance.

These minutes were recorded by Shri Y. A. Pawar, Member Secretary, and are subject to approval in the next SGRC meeting.

Shri Y. A. Pawar Member Secretary

Dr. C.L. Jejurkar Coordinator



Dr. A.G Chairman

# Action Taken Report

## Minutes of Meeting - 23rd July 2022

The following actions were taken based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 23rd July 2022:

### **Uploading SGRC Policy:**

The SGRC policy and procedure were successfully uploaded to the college website. Regular updates are being ensured by the responsible department.

### Handling of Grievances:

A systematic process for grievance redressal was established and communicated to all stakeholders. Grievances received from students are being promptly addressed.

### Awareness Programs for Students:

Awareness programs on voter rights were organized for B.Sc. students, coordinated by the concerned department.

### Minutes of Meeting - 14th January 2023

The following actions were taken based on the discussions during the Student Grievance Redressal Committee (SGRC) meeting held on 14th January 2023:

### **Approval of Previous Meeting Minutes:**

The minutes from the previous meeting were approved and documented accordingly.

### **Review of Committee Objectives:**

The committee objectives and functioning were reviewed, and it was decided to continue with the existing framework. No changes were required.

#### Grievance Handling:

Grievances recorded during the current academic year were reviewed, and appropriate actions were taken. The committee is continuously monitoring the status of grievances.



Sanjivani Rural Education Society's

Sanjivani College of Engineering, Kopargaon (An Autonomous Institute, Affillated to Savitribal Phule Pune University, Pune)

At. Sahajanandnagar, Post. Shingnapur - 423 603 Tal : Kopargaon, Dist. Ahmednagar (MS), India

Approved by AICTE

Accredited by NAAC with 'A' Grade

Affiliation ID No. PU/AN/ENGG 026/1983

Contact us: +91 9130191301, 8975800800 Website: www.sanjivanicoe.org.in e-mail: principalcoe@sanjivani.org.in

SCOE/ESTT/2021/657

### 15th July 2021

#### Office Order

A committee of the following members is formed as Student Grievance Committee for the academic year 2021-22, to maintain good discipline in our institute.

Sr.No.	Name of the members	Category	Designation
01	Dr. A.G. Thakur	I/c Director	Chairman
02	Dr. M.S. Purkar	HOD, Civil	Member
03	Dr. B.R. Shinde	FE Co-ordinator	Member
04	Dr. C.L. Jejurkar	SAC I/C	Co-ordinator
05	Dr. M. A. Jawale	Ladies Staff	Member
06	Mrs. Shreya Mehetre	Ladies Representative	Student Member
07	Mr. Dhanraj Patare	Boys Representative	Student Member
08	Shri K. M. Bhavsar	Office Superintendent	Member Secretary

Committee member should report to the undersigned time to time.



I/c Director Sanjivani College of Engineering Kopargaon

Internal Gommittee /- anil

### Sanjivani Rural Education Society's Sanjivani College of Engineering Kopargaon

SCOE/ESTT/2021/

Date / /2021

### Notice

A meeting of Students Grievance Committee of Sanjivani College of Engineering Kopargaon will be held on December 27, 2021 at 11.00 a.m. to discuss about the students problems.



SCOE, KOPARGAON

Copy to -Committee members

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27/2/2021 Students Grivence Redressal Committee Meeting date - 27/12/2021 Design ation Signature Name ST-NO Dr. A. G. Thakur chairman Member Dr. M.S. purkar 2 Member Dr. B.R. shinde 2 yets Member Dr. C.L. Jejurkar 4 Member Dr. M. A. Jawale 5 miss Anjali Dhepale Girls Represebble st Boyes Representate of mr. shubham Ingale 7 Mr. K. M Bhavear Secretary - tous 8 

27/12/2021 Students Grivence Redressal Committee Meeting date - 27/12/2021 Designation Signature ST-NO Name Dr. A. G. Thakur chairman Member Dr. M.S. purkar 0 Member Dr. B. R. shinde 2 Member Dr. C.L. Tejurkar 4 Dr. M. A. Jawale Member 5 miss Anjali Dhepale Gurls Representie 27 Boyes Representate 22 mr. shubham Ingale Secretary - 1005 Mr. K. M Bhavear 8 Meneral Er 

Minutes of Meeting. The students Grievane Redress of Committee meeting was held on 22/12/2021 at 11.309m In Director's office. The following members Were afferded the meeting. S. No Name category\_ Designation or Dr. A G Thakar Director cheirman Dr. M-S. Purkar 02 HOD (CE) Member Dr. BR. Shinde Dean Administram 03 Menber Dr. CL Jejunkar 04 SAC 1/c SAC (cordination Dr M.A Jabale . 05 Member Ladies staff Miss Shreyq meletra Givisstudents Member Boysstudents Member Registrar Member 06 0> Mr. Dhanray Patare 08 Mr. K. M. Blidverv The mosting was chaired by the Director of the college. The fallowing points were discussed. To Read and confirm the minutes of the Sub. 01 Previous meeting at Studends Grievance Redressed committee held on 21/07/2021 The minutes of the previous meeting. Was duly read out and confirmed. Res. 01 subor To resolve mess and carteen issues. Residents had couplained that the paiter in the mess and condecen was Kopargson hot wearing gloves and cap despite of repeated intructions from the students

Mess and confreen Staff Should be instructed in writting to wear hand gloves and caps. Jub-03 To resolve solar shied cleaning issue. Res.03 students use solar studes for lunch but students captain that there are not enough birs for dunping garbage the concerned should be asked to keep adquate bins in Solar Sheds To consider any other grievances found Sub.04 by the members. Res.04 There were no further grievances points out by the members. The meeting was ended with a vole of thanks. wal Education Kopargaon Or A G- Thalker) Pir Director Som Statistic College of Engineering Kopengan.

# **Action Taken Report**

### Minutes of Meeting – 27/12/2021

Following the Student Grievance Redressal Committee (SGRC) meeting held on 27/12/2021 , the following actions were undertaken:

### **Approval of Previous Meeting Minutes:**

The minutes from the previous meeting were approved and documented accordingly.

### **Review of Committee Objectives:**

The committee objectives and functioning were reviewed, and it was decided to continue with the existing framework. No changes were required.

#### **Grievance Handling:**

Grievances recorded during the current academic year were reviewed, and appropriate actions were taken. The committee is continuously monitoring the status of grievances.



students Grivence Redressal Committee. Meeting date - 15/02/2020 Designation Signature. Name. ST NO flur Chairman. Dr. D. N. Kyatanavar MUL Member. Dr. M.S. purkar 2 Member Dr. B.R. Shinde 2 Member Dr. C.L. Jejuskar Member Dr. M.A. Jawale DALea 5 Girls Representitue ty MISS Anjali Dhepale Box's Representative that mr. Shubham įngale. 7 Kugh-Secretary Mr. K. M. Bhewsar 8 ginee

Students Grivence Redressal Committee. Meeting date - 22/08/2020 Signature. Name . Designation Sr.NO flui Dr. D. N. Kyatanavar. Chairman 1 member Dr. M.S. purkar Au 0 Member Dr. B. R. Shinde. 2 fuls Member Dr. C.L. Jejurkar 4 (Albert Member Dr. M.A. Jawale. 5 Girle Representative 45 MISS Anjali Dhepale 6 Boys Represtation the Mr. Shubham Ingale. Kush-Secretary Mr. K. M. Bhavear 8 ucebr

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# students Grivence Redressal Committee Meeting date - 13/02/2020

Signature Designation Name Sr-NO Chairman Dr. A. G. Thakur : 1) Member Dr. M.S. purkar 2' FStuleb: Member Dr B. R. shinde 2 Member : Dr. C.L. Tejurkar 4 Dr. M. A Jawale Member MAka 5 S MISS Anjali Dhepale Girls Representative 6 5 det Boy's Represalche mr. shubham Ingale T ~ Mr. K. M. Bhavsar Secretary Konsh 8 (Kopenneon) &

students Grivence Redressed Composite 4 Proceeding. A meeting of Audends Grivance Redress, al committee was held on. 15th tel. 2020. in priviladis office et 3.09 p.M. The following menbers were Present for the meeting. Designation Mane Chairman 01 Dr. D. N. Kyulana war Menber on Dr MS Purkar 05 Dr. BA Shinda mender · mabor 04 DV CL Jejanler Ladis merson US Dr MA Jawale Givi's Reprosentite 06 Miss Anjaly Dhepale Givi's Repros 07 INV 12 M Door Bhosser Secrety The meeting was chained by the Director of the say non college of Engineering, kopingaan. The following points were discussed in the meeting. To Read and confirm fic minutes of Sub. 01 the privious students Grivenez Redressel comittee meetings held on 13/08/2013. The minut's of the Previouse medy was Res-01 duly read out and confirmed. To consider any ofler grivaries found by the manbar, 9ab.02 As there wore no losue identifed Res 02 by the manders and all are sofified with the action teken an minor grivones found sponadically the meeting was ended with I vote of Thanks; I top.

Real Contraction	Minutes of students Grivence Reduced comittee
	A meeting of students Grivence
	Redressed comittee was held an 22/02/2020
	at 4.30 pm. in Principali office.
an and the	Membas Present for the meeting - Sig.
	SR. Name Designation -
- And Although	01 Dr. D. N. Kycetanawar Chairman
	02 Dr. MS Pyrkan Menber -
	03 Dr BR Shinde Meuber
alla Antonio de Antonio de A	04 DV. MA Jawale Lodies HAR -
	04 DV MA Jawale Ladies HAR OS Mr Shubham Ingale Boy's Kerrocht.
	06 Mr. K. M. Bhanson Scoretay -10
	The meeting was chained by - I.
	The meeting was chained by Divedar of Saujion College of Engineery-
	Kopargaan.
	Kopanjaan. The following points were discussed. To Read and confirm the minutes of students
S.L. 01	To Read and confirm the manuts of students
	Grivenee Kednessel comittee meeting held an 1 (
Constant of the	15th February 2020.
Kes , 61	The minutes of previous meeting way day -
	The minutes of previous meeting was duly the read and out and confirmed.
Sub. or	To cauday the requires
	in instalments due to Pandemic coarid-19.
Res. oz	It was appending the opposite dents can . 1/
	I limited to por the the all finghtere
	and the obc and the stadents
	aver femilied to remit the fee
and the second s	in 2 instalments.
Sub - 03	To consider conducting the annual the Gathering virtucally.
A CONTRACT OF	Gatharing virtucally.
Contraction of the second	I ilid to conduct the gynud DEN
Res 63	It was declarge to contract the state
	It was decided to conduct the annual is a site of the source of the sour

covid-19 pondemic condition has not been over. To casider any other grivences found by the menbers. Red 64 Res 4 It was brought to the notice that during the perdemic the usage of Diomatic attendence to be stopped It was accepted immeditely and was enforced with immediate effect. the meeting was ended with a vote of thanks +896 D Dir Dint Kyatawan Sanjivani Colors 21 Eng

Meeting of students Grivence Redressed Comittee Redressed comittee menses was held on 13)02/2021 at 3.00 p.M. in th Directors office. The following 7- menbas, were Present for the meeting. Sr. No Mame Designation Dr. A.G. Thalkar 0 Chairman. 02 Dr MS Purkar Menser 03 Dr. BR Shinde Menber 04 Dr CL Sijurkar Member 05 Miss Anjel', Dhepale GIVIS Stydents 06 Mr. Shabhan Ingale Boy's students of Mr K-M. Bharson Secretay. The meeting was chaired by Hon D'Iredar Dr. AUG Thakar, Saywanj Cliege of Engineering Kopangam. The following points were Discussed. To read and confirm the minutes of 500.01 the previouse macting of students givenec Redress of committee menters held on 22/03/2020 Res. 01 The minutes of the previous meeting was July read and confirmed. by the committee mensors. Sval. 02 Rs.02 There ware no turther grivenees pointed out by canithe menbers. The moeting was ended with q Vote & thanks ( Dr A Gothakar)

Sr.No.	Name of the members	Category	Designation
01	Dr.D.N.Kyatanvar	Director	Chairperson
02	Dr.M.S.Purkar	HOD civil	Member
03	Dr.B.R.Shinde	FE Coordinator	Member
04	Dr.C.L.Jejurkar	SAC I/c	Member
05	Dr.M.A.Jawale	Ladies staff	Member
06	Miss Anjali Dhepale	Ladies Representative	Member
07	Mr.Shubham Ingle	Boys Representative	Member
08	Mr.K.M.Bhaskar	Registrar (Non Teaching)	Member Secretary

## Student Grievance Redressal Committee (SGRC)

### **SC/ST Committee**

Sr.No.	Name of the members	Category	Designation
01	Dr.D.N.Kyatanvar	Director	Chairperson
02	Dr.V.R.Malkar	MBA	Member
03	Dr.S.S.Ingle	Representative (Teaching)	Member
04	Prof.A.V.Bramhane	Representative (Teaching)	Member
05	Mr.D.G.Dhaneshwar	Representative (Supporting Staff)	Member
06	Mr.K.M.Bhavsar	Registrar	Member Secretary



Director

, SCOE, Kopargaon

Sec. 1			
	Student Grievance		Children and States of
	meeting Date	_25/07/2019	3
Sr-NO	Name	Designation	Signature
1.	Dr. D. N. Kyatanavar	Chairman	+Bul
2	Dr. M.S. purkar	Mémber	Alle i
3.	Dr. B.R. shinde	Member	- police
4	Dr. C.L. Jejurkar	Co-ordinator	lite
5	Dr. M.A. Jawale	Member	mNath
6.	Mrs Anjali Dheple	student-memb	er Abepte
-7	Mr. Shubham Ingale	student member	Drople
8	shri k.m. Bharsar.	Member- Secretono	KM Ste
	(Constanting)		

Stydents Grivence Redressed Committee Meeting date 16/02/2019 Name Designation signatur Sr. No. flue chairman Dr. D. N. Kyatangvar Member. Ine Dr. M-S Parkar 2 Member Bird Dr. BR Shinde 3 Menber yules Dr CL Jejyka 4 Member (Afreelf Dr MA Jqwale Givis keprosolating 43 Miss Anjali Dhepale ç Boy's Representitie the > Mr. Shusham Ingale Secretary, Kush 8. Mr K. M. Blighter C (Kopengaon)

Students Grivence Redressal. Committee. Meeting date - 17/08/2019 Name ST-NO Designation Signature. flower Dr. D. N. Kyatanavar Chairman 1 Store Member Dr. M.S. Purkar 2 Rive Dr. B.R. shinde Member 3 Muls Dr. C.L. Tejurkar Member 4 (appert) Dr. M. A. Jawale member. 5 Girl's Representation yours Miss Anjali Diepale 6 Boy's Representitue. Mr. Shubham Ingale 7. kush Secretary Mr. K. M. Bhavsar. 8 Engin S Koperpson E

Proceeding of stadents frivence Redress & committee A meeting of student Grivance Redressel connities was held on 16/02/2019 at 3.00 p. in Principal's office. Following mensers were figure for meeting ! Sr. No. Mame ceelegen Designedin Director chairman Dr. D. N. Kyestang var 51 Pr MS Parkan Mensor 02 HOD (CE) Dr BR Shinde FE CO. ordinate 03 Dr. CL Jejarkan 04 SAC 1/c pr. MA Jawde Ladis Staff 05 Miss Anjali Dhepale 06 Girls Keprstathe -Mr. Shubhan Ingale 03 Boys Keprstative -Mr KM. Bharsan Secret OB Right The meeting was chained by the principal of the college. The following points were discussed ... To read and confirm the minutes of Sub. 01 the gravious meeting of the students Grivenice fedrasal committee which was held an 06/06/2018. The minutes of previous meeting Res.o was duly read out and confirmed I committee. To consider my other grivaries found 548.02 by the members There were no gilvenes. Pointed out by the Re. 01 menhis . of thanks. Note of

Students Grivence Redress of compatible Proceeding. Minutes of students Grivences Redressed comittee held at the frincipal's office an 12/08/2019 at 4.30. p.m. Following members were present for the meet SN. Marie Designedia 01 Dr. D. N. Kycetanavar Chayman or pr. MS Punkar Menbor 03 Dr. BR Slinde Menson 04 DV. CL Jejunkar Mendor OS Dr. MA Javale Ladies staff OC Miss Anjal' Dhepale GNLi Reported 03 Mr. Shubhan Ingele Boy's Representative 08 Mr K. M. Bharson Scevelag The meeting was chained by principal of the college. The following points were discussed. To Read & confirm the minutes of the -Sub. 01 Previous meeting of students grivances Redressed committee which was held on 16/02/2019. The minutes of the frevious meeting Res.01 confirmed. was duly read out and To casider the extention of Bus service Bub.02, From wavi to Pongovi. As there was found that the exterior Res. 02, Was not possible to implement immediated . f youre. To caside any othe grivares tourd by mater. There were no grivare pointed out by the members. 5003 Resoz the menbers. The meeting was ends with a vote y thats. PRINCIPAL Sanliver Coipes of